

The Jive logo consists of the word "jive" in a lowercase, bold, sans-serif font. The letter "j" has a distinctive hook that extends downwards and to the left.

work better together™

**Using the Jive for Android App**

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# Using the Jive for Android App

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Access your community anywhere you have service using the Jive for Android App on your Android phone.

## Android App Features

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Here's a quick list of the app's features.

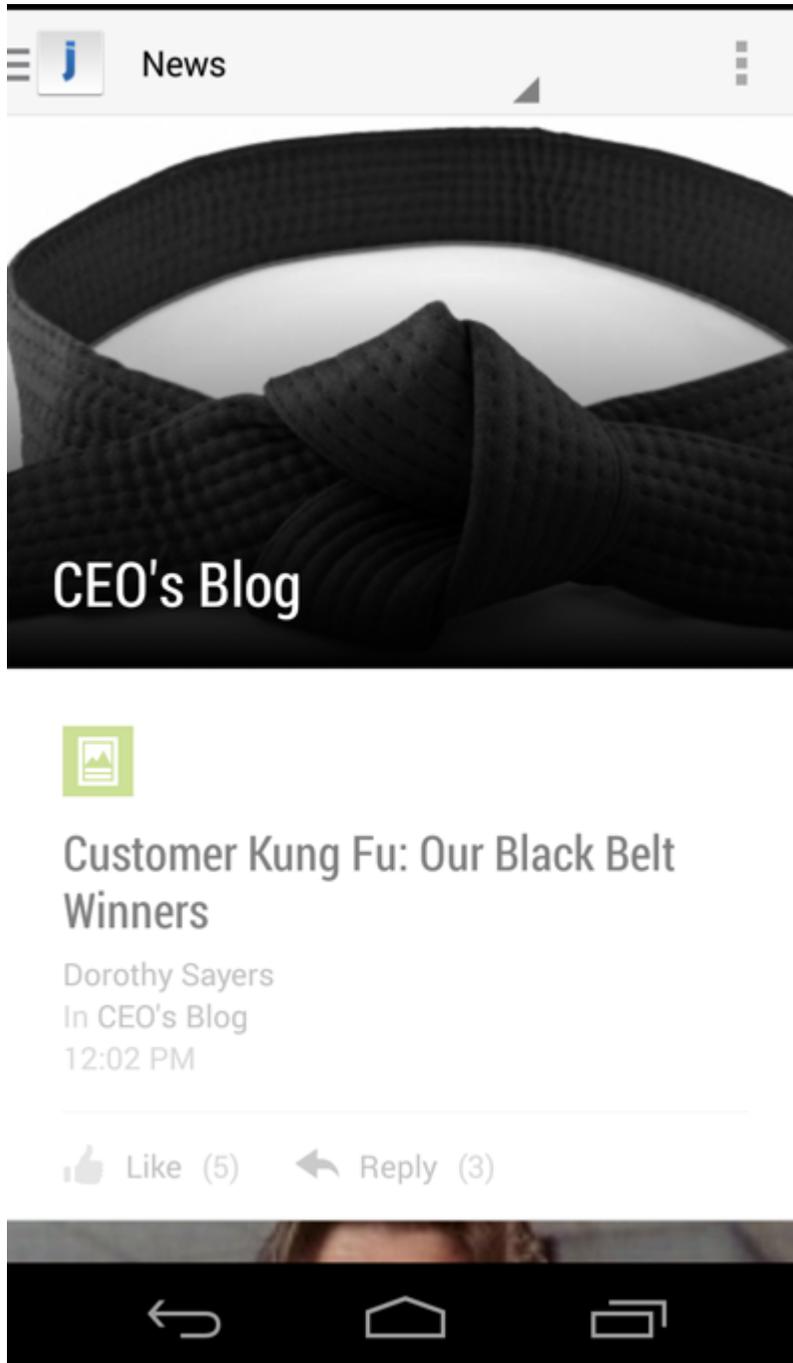
- Scroll through all of your streams, including News and your custom streams
- Create content (documents, discussions, direct messages, and status updates)
- Read and reply to content
- @mention people, places, and content
- Add images to status updates and discussions, including discussion replies
- Search for content, people, and places

## Getting Started

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After you've connected to your community, you'll see News, which shows important content that's been highlighted for you. You can select any stream from the News menu by tapping on the News title at the top of the page. Tap the bars icon in the upper left corner (or swipe from the left of the screen) to access your Inbox or People, Content, and Places.

You should see something like the following. Now just tap something to get started!



## Using Your Inbox

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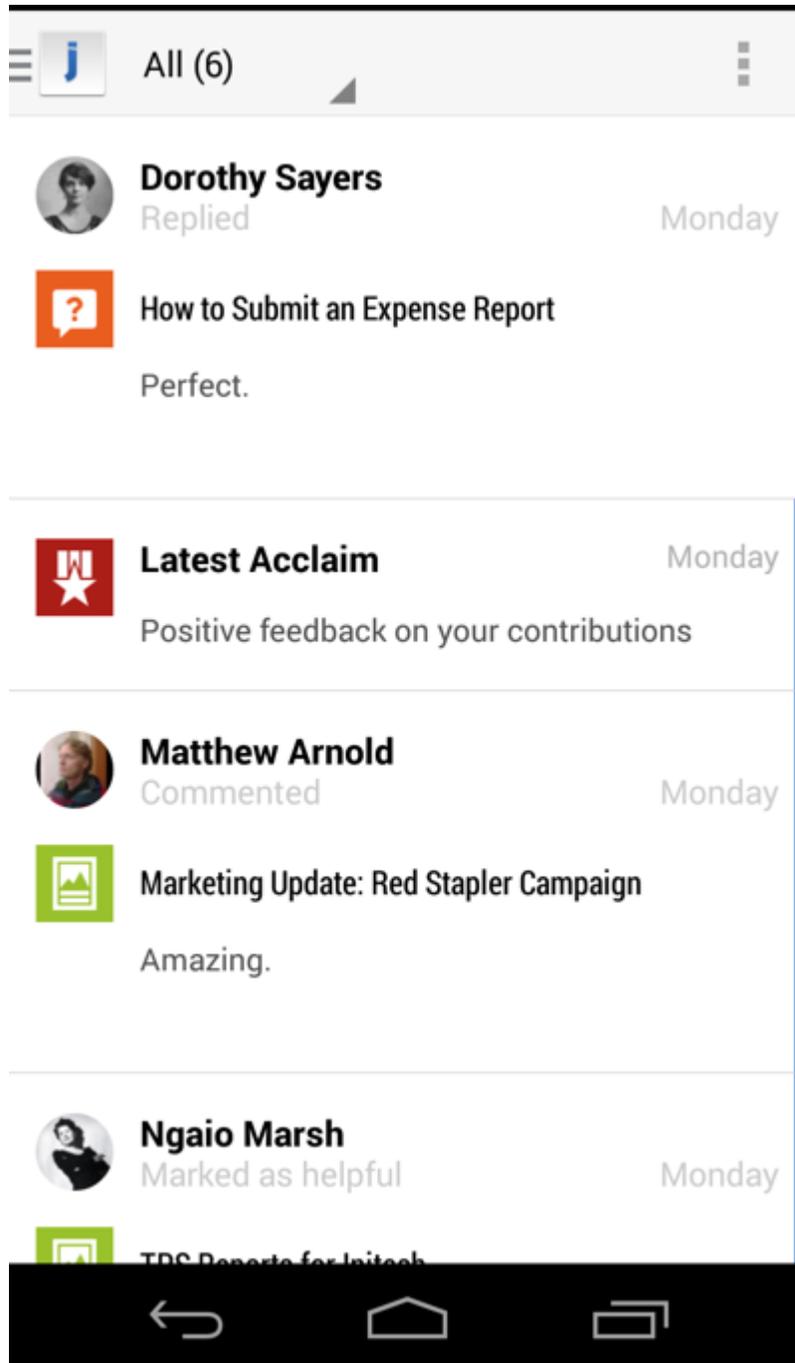
Quickly read and respond to things from your Inbox.

From your Inbox you can:

- Sort your Inbox items by tapping either **All** or **Unread** at the top of the Inbox.

- Mark items as Read or Unread by long-tapping directly on the item and then selecting **Mark Read** or **Mark Unread** from the pop-up menu. From there you can select or unselect additional items by tapping them normally.

Here's an example of an Inbox:



## Following People, Places, and Content

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There are a few ways to begin following a piece of content, a person, or a place in the community. Here are some easy ways to get started.

- From the All Activity stream, tap a person's name or avatar, a content item, or the name of a place, and then tap the Follow icon



You can then select the stream(s) in which you want to follow the person, place, or content item.

- Use the Find feature to search for keywords of things that might interest you. When you find something you want to follow, tap on it. From there, tap the Follow icon and select the stream in which you want to follow the person, place, or item.

### Stop Following People, Places, or a Piece of Content

To stop following something, go to the item, person, or place (by either tapping it from a stream or searching for it under the Find tab), and then tapping the Follow icon. From there, select the streams from which you want to stop following the person, place, or content item. You will no longer see the checkmark next to that stream(s), and you will no longer see updates for that person, place, or content item in that stream(s). Those updates will still appear in the All Activity stream, however, because that stream shows all public activity in the community.

## Creating Content

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You can create discussions, documents, blog posts, and status updates, as well as send direct messages, right from your phone.

To get started creating content:

1. Swipe from left to right and then tap **Create**.
2. Select which type of content you want to create (discussion, status update, blog post, and so on).
3. Start typing!
4. Select the place where you want to publish the item by tapping the **Visibility** control at the top of the screen. Once you select an option here and finish typing your content, select **Publish**.

From the embedded keyboard you can:

- @mention people, places, or content items
- embed images in the content
- format text so it's bold, underlined, and so on