



Jive Interactive Intranet

Cloud Administrator Guide

Jive Extensions: Author Change Add-on

Notices

For details, see the following topics:

- [Notices](#)
- [Third-party acknowledgments](#)

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Table of Contents

Aurea global support.....	5
Chapter 1: Author Change add-on.....	6
Installing Author Change Add-on	8
Configuring Author Change Add-on.....	8
Configuring user groups for Author Change	8
Applying user groups to Author Change	9
Using the Author Change add-on.....	11
Changing document author	11
Viewing the history of the author changes	13

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1

Author Change add-on















This feature is useful if you have frequently used or high-impact content that was authored by a user, who has left the company. The Author Change Add-on allows another user to be the author of the content so that the new author will henceforth be responsible for the content and its maintenance. Additionally, the owner change history can be viewed.

Author Change add-on:

- Allows changing the authorship of Jive documents
- Manages access to this feature
- Provides a history of authorship changes

Attention: The Author Change changes the author only for the **document** content type.

ACTIONS

-  Edit
-  Manage versions
-  Move
-  Create a Copy
-  Delete
-  View as PDF
-  Add to featured content
-  Feature on your profile
-  Mark as Reserved
-  Mark as Final
-  Mark as Official
-  Mark for Action
-  Mark as Success
-  Mark as Outdated

APP ACTIONS

-  Change Owner
-  Change Owner History

Change Document Owner : Change Owner ✕

Select a user to make the new owner of this document.

Save

Cancel

Change Document Owner : Change Owner History			
Changed By	New Owner	Previous Owner	Timestamp
jive admin jive.admin@aurea.com	jive tester7 jive.test7	Jive Tester jive.test7	2019-12-11 10:11 am
jive admin jive.admin@aurea.com	Jive Tester jive.test7	jep qa jep.qa@aurea.com	2019-11-29 1:33 pm
jive admin jive.admin@aurea.com	jep qa jep.qa@aurea.com	jive test1 jive.test1	2019-11-29 1:32 pm
jive admin iive.admin@aurea.com	jive test1 iive.test1	jive admin iive.admin@aurea.com	2019-11-13 12:03 am

Close

A user-friendly add-on that helps in changing the owner of the Jive content. Access to this add-on can be restricted to specific authorized users.

For details, see the following topics:

- [Installing Author Change Add-on](#)
- [Configuring Author Change Add-on](#)
- [Using the Author Change add-on](#)

Installing Author Change Add-on

Open a support with the Support to install this add-on.

Configuring Author Change Add-on

Author Change Add-on is an add-on that uses user groups for determining access.

Fastpath: Admin Console > Permissions > User Groups

Fastpath: Advanced Admin Console > People > Management > Create User Group

Fastpath: User interface: Your avatar > Add-ons

A user must have at least Manage System permissions to configure add-ons.

Configuring user groups for Author Change

The Author Change add-on uses user groups to provide secure access to the add-on features.

Fastpath: Admin Console > Permissions > User Groups

Fastpath: Advanced Admin Console > People > Management > Create User Group

To configure user groups for the Author Change add-on:

- Go to the user group configuration page:
 - Admin Console > Permissions > User Groups**
 - Advanced Admin Console > People > Management > Create User Group**
- Under **General Settings**, enter a user group name and click **Create Group**.
 For this example, we are creating an `Author Change Permissions Group` user group.
- Add the concerned administrators as members to this user group.
- Save the changes.

Applying user groups to Author Change

Add the preconfigured user group (or groups) to the add-on configuration to allow using the Author Change Add-on.

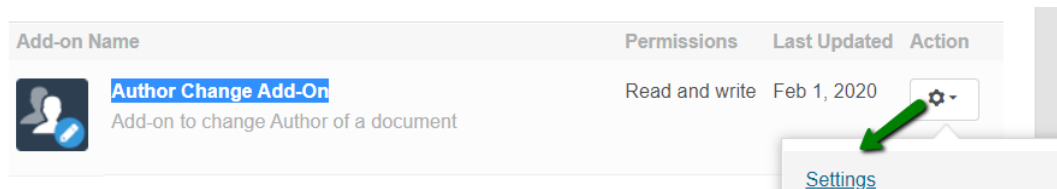
Fastpath: User interface: Your avatar > Add-ons

A user must have at least Manage System permissions to configure add-ons.

To configure user groups for the Author Change add-on:


- Go to **User interface: Your avatar > Add-ons > All Add-ons > Installed**.
- Find **Author Change** in the list, click **the gear icon > Settings**.

Figure 1: Author Change add-on settings



- Under **App Security**, click the gear icon next to **Author Change Add-on**.


Figure 2: Author Change add-on security settings



Author Change Add-On Settings

Add-on to change Author of a document

Included apps

Title	Apps Security
Author Change Add-On	

Service URL

This Add-on requires connectivity to a network service.

<http://localhost:8090>

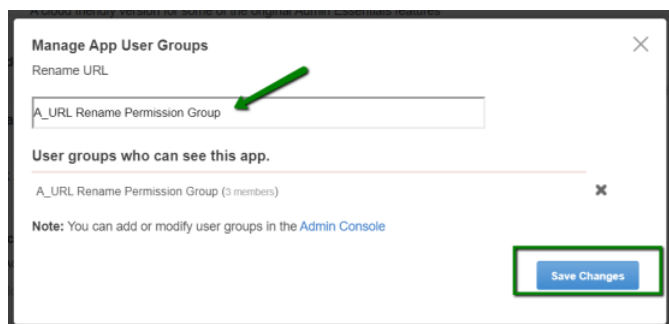
Advanced Settings

User groups with access to the add-on features are listed here. By default, the **All registered users** user group is used.

- Remove **All registered users** and add the user groups which should have access to the feature.

In this example, we are adding the `Author Change Permissions Group` user group.

Figure 3: Configuring user groups for the Author Change add-on



- Save the changes.

Members of the specified user groups (Author Change Permissions Group in the example) can now use the Author Change add-on.

Using the Author Change add-on

Author Change adds an action for changing the content author for documents.

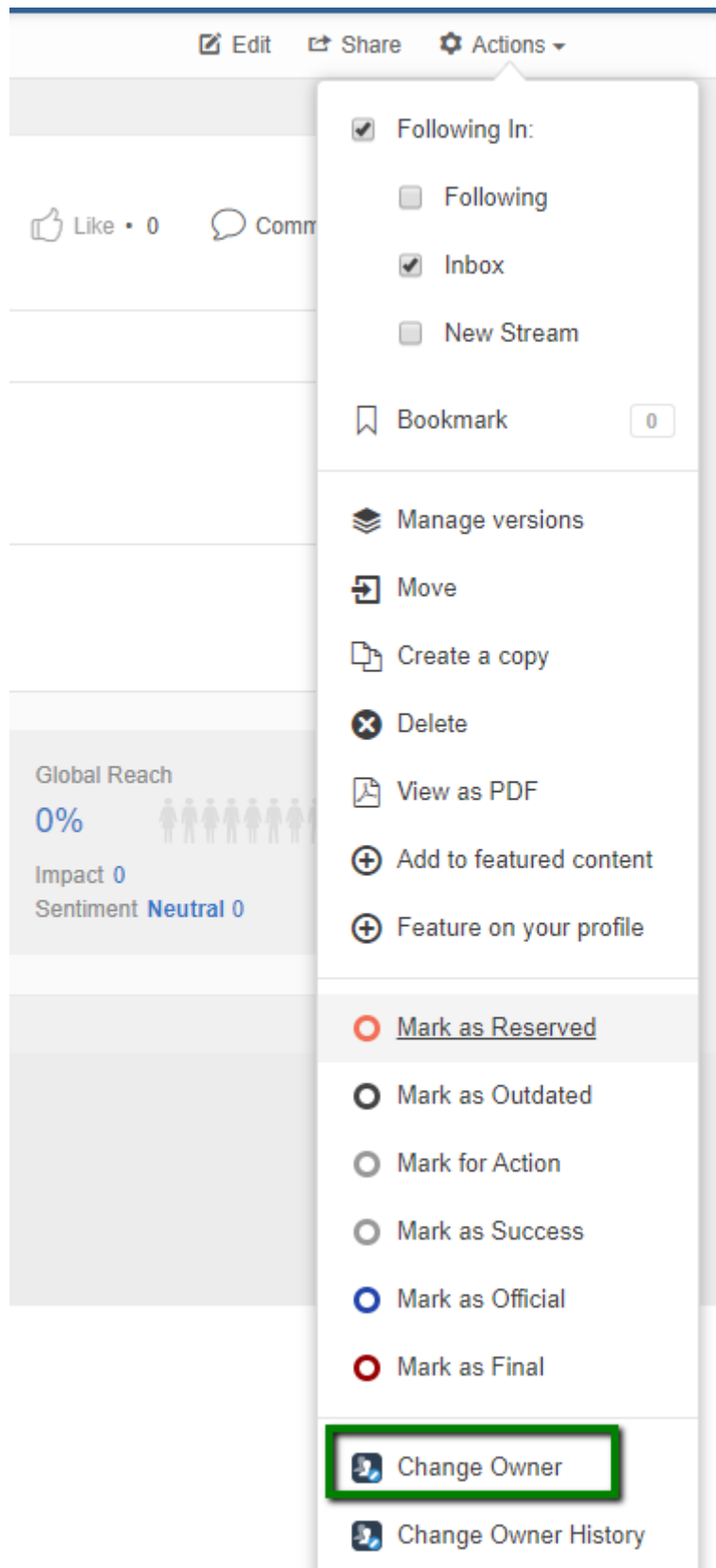
Fastpath: Document

Attention: The Author Change changes the author only for the **document** content type.

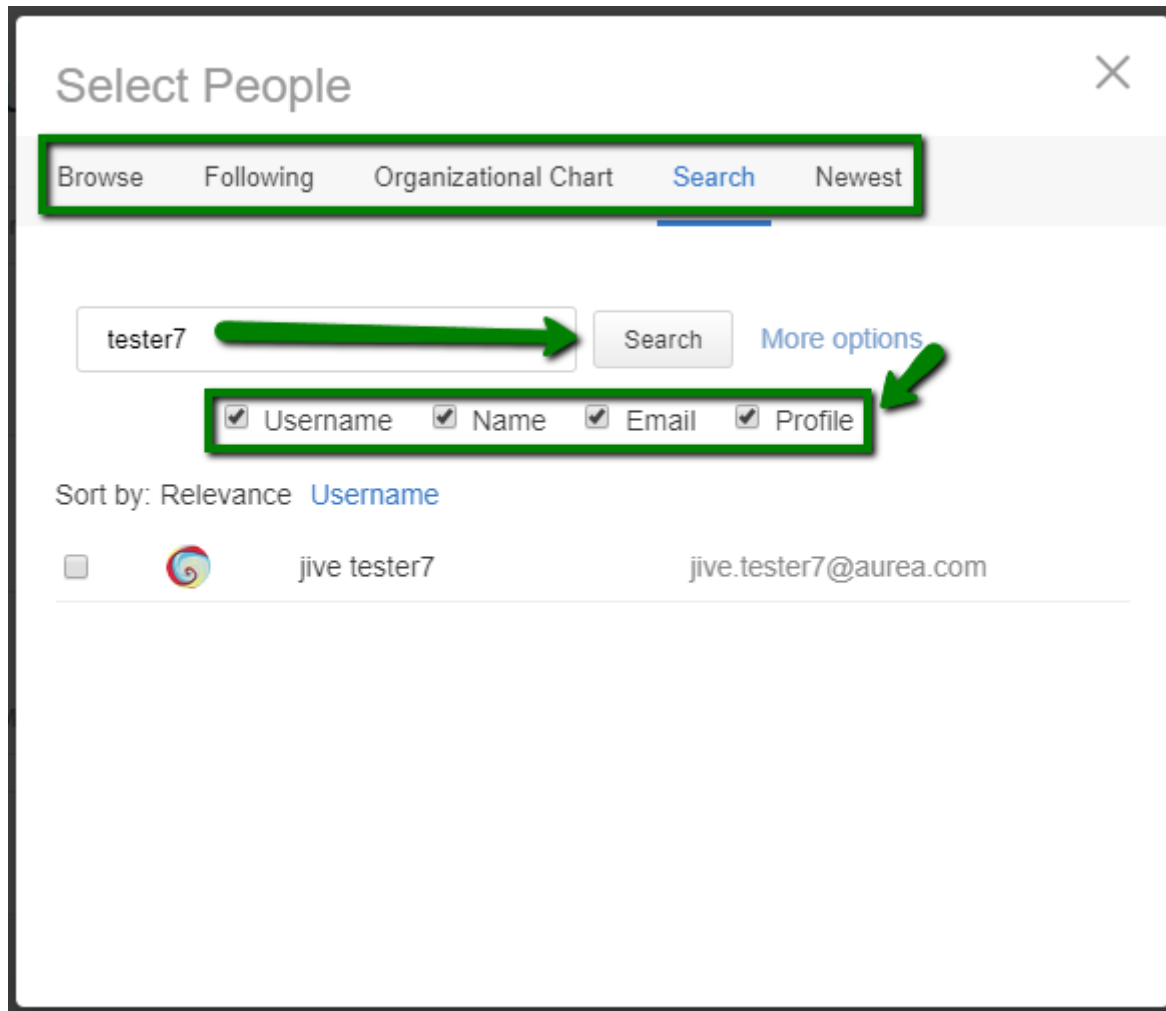
Changing document author

To change the author of a document with the Author Change add-on:

1. Go to the document whose author you want to change.
2. Click **Actions > Change Owner** .



3. In the following pop-up, click **Select a user** and in the **Select People** screen, choose the new author via the different selection options provided.



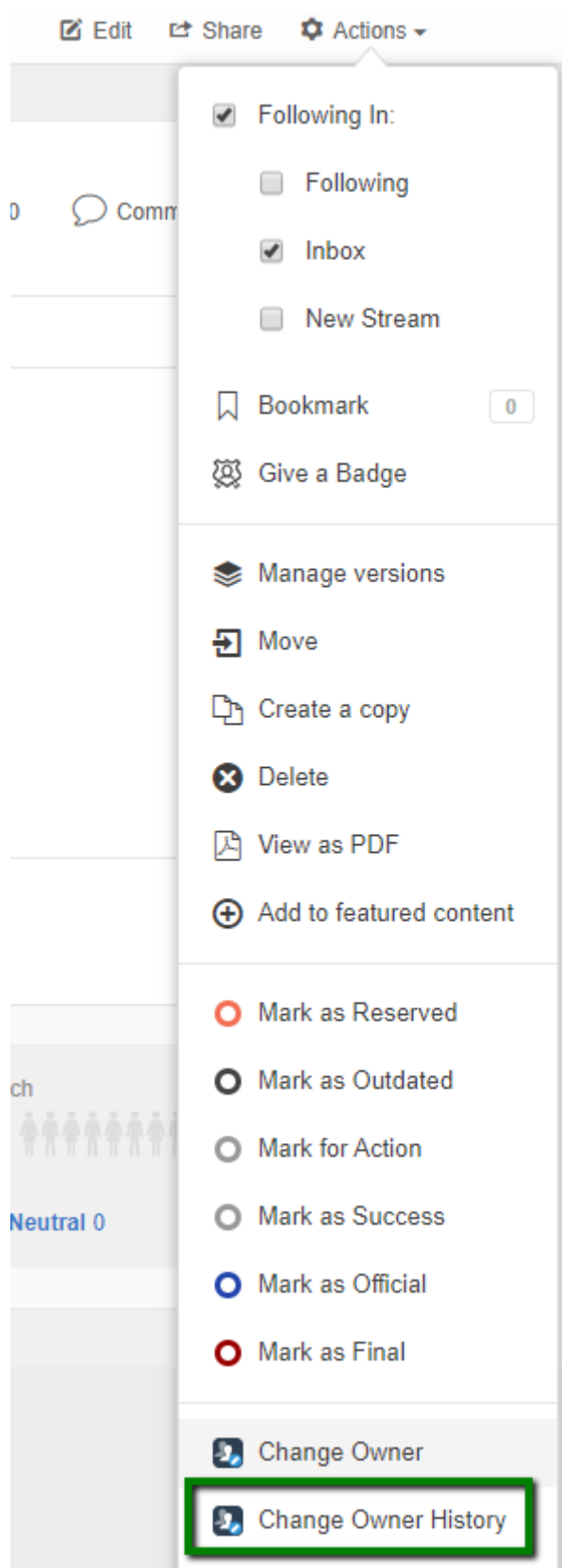
4. Click **Save**.

The document author is changed to the user you have specified.

Viewing the history of the author changes

To view the history of changes:

1. Go to the document whose history you want to look into.
2. Click **Actions > Change Owner**.



This opens the list of owner changes for the relevant document.

 **Change Document Owner : Change Owner History** ✕

Changed By	New Owner	Previous Owner	Timestamp
jive admin jive.admin@aurea.com	jive tester7 jive.tester7	jive admin jive.admin@aurea.com	2019-12-24 7:17 pm

Close