



Jive Interactive Intranet

Cloud User Guide

Jive for SharePoint 2010

Notices

For details, see the following topics:

- [Notices](#)
- [Third-party acknowledgments](#)

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For information about purchasing an upgrade or professional services, contact your account executive. If you do not know who your account executive is, or for other queries, contact us through our [website](#).

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Jive for SharePoint On-Prem overview

Documents uploaded to SharePoint 2010 v4, as uploaded documents to a Jive group, will be available for preview in Jive. You can easily move between the Jive site and SharePoint storage so that you can leverage Jive's rich social functionality (with likes, comments, shares, badges and so on) as well as SharePoint's robust document management functionality.

Jive for SharePoint 2010 v4 lets you synchronize a SharePoint site collection with a Jive place.

For details, see the following topics:

- [System requirements](#)
- [Supported browsers](#)

System requirements

Here you can find the system requirements for installing Jive for SharePoint 2010 v4 add-on.

Jive-side requirements

- Current Jive Cloud version
- Jive for SharePoint 2010 v4 add-on

Microsoft-side requirements

- SharePoint 2010 and accounts for all participating users

Supported browsers

Jive works with most current web browsers. Note that if you need to use Content Editor features, such as cut and paste, script access to the clipboard must be enabled.

- Microsoft Edge (Chromium-based).
- Apple Safari* (on Macs only).
- Mobile Safari on iPhone and iPad for iOS 11 and later. (For a browser-independent native iOS phone app, be sure to look for the Jive Daily: Intranet on the go app, if your community uses it, in the [App Store](#).)

- Mobile Chrome on Android devices for Android 8 and later. (For a browser-independent native Android phone app, be sure to look for the Jive Daily: Intranet on the go app, if your community uses it, in [Google Play](#).)
- Mozilla Firefox*.
- Google Chrome*.

* Google Chrome, Mozilla Firefox, Apple Safari, and Microsoft Edge browsers are released frequently. Jive Software makes every effort to test and support the latest version.

Note: The recommended minimum screen resolution for desktop devices is 1024 x 768. Results may vary if you use zoom to adjust your view to levels other than 100%.

Important notes and restrictions:

- Chromebook is not supported.
- Beta versions of web browsers are not supported, but they are quickly added to the supported list after they're formally released.
- Apps are not supported on mobile devices. These features may not work correctly on mobile devices.

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Using Jive for SharePoint

Jive for SharePoint makes it easier to use Jive and SharePoint together. It brings the ease of Jive's communication and collaboration into SharePoint. Even when you need to spend your time in SharePoint, you can still be aware of and participate in Jive place activity.

For details, see the following topics:

- [Storing files in SharePoint](#)
- [Creating places linked to SharePoint](#)
- [Disconnecting your place from SharePoint](#)

Storing files in SharePoint

Jive for SharePoint lets you link documents in a SharePoint site to a Jive group. You can edit or upload documents from either direction.

: Moving files from one Jive-linked site collection to another, or from one SharePoint-linked Jive group to another, is not supported.

Create documents in Jive and store them in SharePoint

When you upload a Word, Excel, or PowerPoint document to a Jive group that's linked to SharePoint, the document are synchronized in the linked site collection in SharePoint.

Upload documents to Jive places from SharePoint

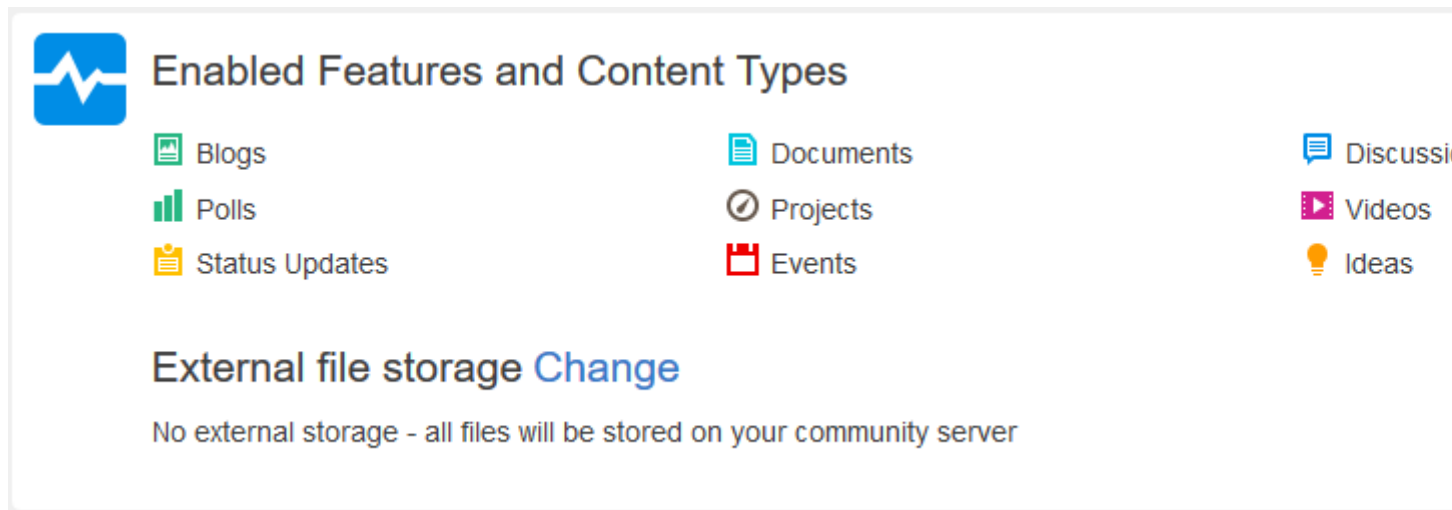
When you upload your files in Sharepoint into the **Jive Documents** subfolder, the document show up in the linked Jive place.

Creating places linked to SharePoint

If your admin has enabled this functionality, create a new space or group, and connect it to a new or existing SharePoint site. Use the SharePoint site as storage only or storage plus Jive functionality.

To connect a Jive place to SharePoint as an external storage provider:

1. Create a new place or edit the Activity page of an existing place.
2. Next to **External file storage**, click **Change**.












This opens the **Enable Features and Content Types** dialog box.

3. Under **External file storage**, select your SharePoint storage instance and click **Apply**.

Enable Features and Content Types




Group Features


Select which features you want enabled in your group.

<input checked="" type="checkbox"/>  Blogs	<input checked="" type="checkbox"/>  Documents	<input checked="" type="checkbox"/>  Discussions & Questions	<input checked="" type="checkbox"/>  Polls	<input checked="" type="checkbox"/>  Projects	<input checked="" type="checkbox"/>  Videos
<input checked="" type="checkbox"/>  Status Updates	<input checked="" type="checkbox"/>  Events	<input checked="" type="checkbox"/>  Ideas			

External file storage

Choose where to store files saved in this group.

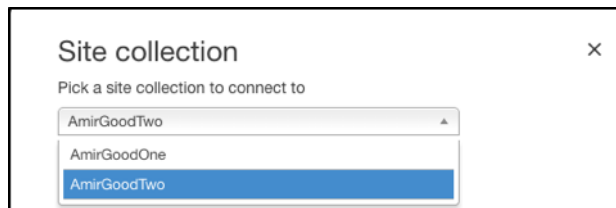
- ☐ No external storage - all files will be stored on your community server
- ☐  Jive BOX
- ☐  SPOnline
- ☒  SP-ON-PREM

 Only files you upload from now on will be stored in external storage. Any files or attachments that were already created in this place will continue to be stored on the community server.

Apply

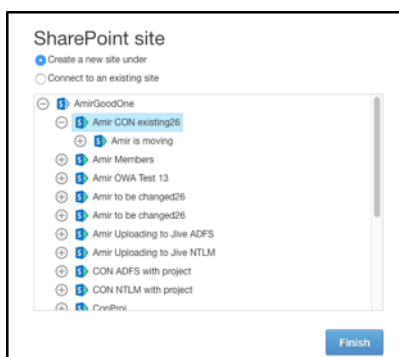
Close

4. Select the site collection to which you want to connect the new place.



5. To connect to a new site:

- Under **SharePoint Site**, select **Create a new site under**.
- Use the **+/-** signs to expand or collapse the tree view and view subsites. A green site indicates that this site is already connected.
- Select the site under which the new site will be created.



d) Click **Finish**.

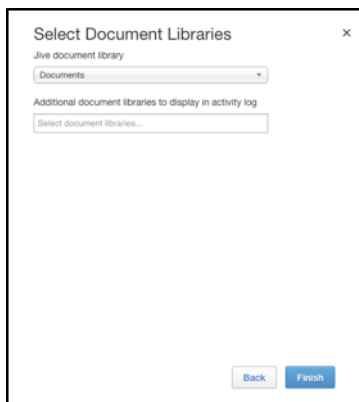
This creates a new site under the site you select in the tree view.

6. To connect to an existing site:

- Under **SharePoint Site**, select **Connect to an existing site**.
- Use the **+/-** signs to expand or collapse the tree view and view subsites and select the site to which you want to connect the Jive place.



- c) Click **Next**.
- d) Select **Jive Document Library** to set the primary library. Files uploaded to the Jive place are synced to the primary library and files uploaded to the primary library are synced to the Jive Place.
- e) Select **Additional Document Library** to set secondary libraries. Files uploaded to the secondary libraries are synced to the Jive place.



- f) Click **Finish**.

This connects the place to the site you select in the tree view.

Disconnecting your place from SharePoint

You can disconnect your place from SharePoint if required.

When you disconnect your place from SharePoint, Jive leaves the external storage files intact in SharePoint so that they can be repurposed or safely deleted from the storage system. The file objects pointing to the external files are maintained in Jive, including all their social collaboration activities (such as commenting and liking), and the link to download the file is converted to a permanent link pointing to the last known location of the file in the external storage system.










To disconnect your place:

1. Go to the Activity page of the place you want to disconnect from Sharepoint Online.
2. Select **Gear icon > Edit activity page** to get to the settings page of an existing place.

Enable Features and Content Types




Group Features


Select which features you want enabled in your group.

<input checked="" type="checkbox"/>  Blogs	<input checked="" type="checkbox"/>  Documents	<input checked="" type="checkbox"/>  Discussions & Questions	<input checked="" type="checkbox"/>  Polls	<input checked="" type="checkbox"/>  Projects	<input checked="" type="checkbox"/>  Videos
<input checked="" type="checkbox"/>  Status Updates	<input checked="" type="checkbox"/>  Events	<input checked="" type="checkbox"/>  Ideas			

External file storage

Choose where to store files saved in this group.

- ☐ **No external storage - all files will be stored on your community server**
- ☐  **Jive BOX**
- ☐  **SPOnline**
- ☒  **SP-ON-PREM**

 Only files you upload from now on will be stored in external storage. Any files or attachments that were already created in this place will continue to be stored on the community server.

Apply

Close

3. To switch to another storage provider, select another integration option.
4. To completely disable external file storage and save uploaded files to Jive, select **No external storage**.

5. Click **Apply** to apply the configuration.
6. Click **Save** to save the changes to the Activity page.